

Circuit Court Budget Committee
Secure Juvenile Detention Center Staffing Guidelines

Based upon standards relating to secure juvenile detention staffing and the availability of state funds, all multi-county circuit secure juvenile detention centers will be staffed in accordance to the following guidelines:

- All state-funded juvenile detention centers shall receive no more state-funded FTE than is required to supervise a maximum capacity of 16 juveniles.
- Each center shall require 16.5 FTE for detention staff. Detention staff shall consist of the detention superintendent, shift supervisors (who along with the superintendent will have the authority of a juvenile officer to detain) and detention aides.
- Each center may include no more than 1.5 state-funded FTE for food service workers.
- Each center may include no more than one state-funded FTE for secretarial support.
- Appropriate state-funded FTE will be provided to any center that has less than what is required above. However, detention staff currently funded by the county shall be included to meet the 16.5 FTE requirement. The state will assume funding for county positions as state FTE become available on an as needed basis.
- State-funded FTE that exceed any of the above requirements at an individual center will be frozen and removed by attrition.
- State-funded FTE for detention center maintenance workers will be frozen and removed by attrition. Ultimately, funding for maintenance shall not be the responsibility of the state as detention centers are county owned facilities.